

**The Paul Sawyer Public Library Board of Trustees**  
**Minutes of Special Meeting of August 22, 2023**

**5:00 p.m.**

In-person at 319 Wapping Street, Frankfort

**1. Call to order and record attendance**

Carolyn Lynch, president, called the meeting to order at 5:03 p.m.

**Attendees:** Jean Ruark, Dr. Angie Taylor, Maria Bartholomew, Mark Overstreet, Carolyn Lynch, Cheryl Sandefur, Pattey Crittenden, Bob Kellerman, Mary Lynn Collins, Shane Hecker, Manoj Shanker, and Connie Crowe (V).

**2. Approval of agenda**

M. Bartholomew made motion to approve agenda, C. Lynch seconded. Motion passed unanimously.

**3. New Business**

Dr. Angie Taylor conducted an information gathering session in preparation for presenting the three-year strategic plan report. Highlights included;

\*Dr. Taylor has met with staff asking three questions: 1. What are you most proud of?, 2. What do the patrons love most?, and 3. What is your 3-year wishlist?

\* Staff is proud of its handling of issues of inclusivity and accessibility.

When asked, the Board offered these items for consideration in its 3-year wishlist:

1. Understand patron participation better, using the database to help us.
2. Expand offerings that the community could utilize (i.e. portable sewing machines, vinyl cutter, teacher resources, Maker's Space cart). Logistics need to be considered.
3. Need to reach areas of Franklin County not currently accessing the Library (i.e. East Frankfort, Evergreen, and the northern part of the county). Possible solutions include: outreach vehicles, pop-up libraries, lockers in businesses, bookmobiles, book-vending machines.
4. A.T also recommended using "Asset mapping" and "Engagement Models."
5. How can we get more people to physically frequent the library, how to get people reading actual books again - not just digitally, important to include Kentucky State University in the Library's outreach.
6. Library's social media presence has been good, should continue.

7. Reach out to school boards to discuss ways the Library can meet the needs of older students ( especially high schoolers). Include Thornhill Education Center and the William Cofield program.
8. While not a part of strategic planning, the library should be aware of and prepared for potential concerns about censorship and political issues.
9. There needs to be a focus on marketing and getting the message out. A.T said people have to know who you are before they will come.
10. A.T. will submit a report that will contain goals, objectives, and measurable outcomes.

5:55 p.m. Meeting adjourned by C. Lynch

Respectfully submitted,

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President Carolyn Lynch

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Secretary Maria Bartholomew

